4.11a Model Letter to Third Party Entities

ARMIDALE DISTRICT BAPTIST CHURCH
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Updated: 8 May 2026
Adopted: Date?

[Name]

[Organisation]

[Address]

[By email]: [email address]

[Date]

Confidential

Dear [Salutation]

Child Safe Standards for Child Safe Organisations: Third Parties

Armidale District Baptist Church is committed to the safety of all people who attend its activities and services, particularly children and young people. We are interested in the approach to child safety taken by any entity that uses our premises or facilities.

The purpose of this letter is to seek your commitment to uphold the Child Safe Standards identified by the Royal Commission into Institutional Responses to Child Sexual Abuse. The Child Safe Standards are mandatory for all religious bodies as well as clubs or other bodies providing programs or services of a recreational or sporting nature for children in which workers are required to hold a Working With Children Check. The NSW Government has introduced legislation to create a Child Safe Scheme administered by the NSW Office of Children's Guardian (NSWOCG) which makes the Child Safe Standards mandatory for organisations that provide services to children (as set out in Section 8C of the *Children's Guardian Acts 2019 (NSW)*.

Please confirm your organisation's commitment to upholding the Child Safe Standards by **completing the *4.11b Declaration of Commitment to Child Safe Standards* attached.**

We are available to discuss the implementation of the Child Safe Standards with you, including in respect of any issues with our premises or facilities. We thank you for the services you provide to the community and we look forward to connections between Armidale District Baptist Church and your organisation.

Yours faithfully

[signatory]

ARMIDALE DISTRICT BAPTIST CHURCH
Sharing Christ's Love in Community

Declaration of Commitment to Child Safe Standards

Approved: 12 July 2026

[Name of entity or person] commits to uphold the following Child Safe Standards*:

1. Child safety is embedded in institutional leadership, governance and culture.
2. Children participate in decisions affecting them and are taken seriously.
3. Families and communities are informed and involved.
4. Equity is upheld and diverse needs are taken into account.
5. People working with children are suitable and supported.
6. Processes to respond to complaints of child sexual abuse are child-focused.
7. Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training.
8. Physical and online environments minimise the opportunity for abuse to occur.
9. Implementation of the Child Safe Standards is continuously reviewed and improved.
10. Policies and procedures document how the institution is child safe.

[Name of entity or person] understands and accepts that compliance with the Child Safe Standards is a condition of any lease or licence to occupy or otherwise use any property or facilities of Armidale District Baptist Church.

Signed: _____

Name: _____

Position: _____

Date: _____

*For more information about the Child Safe Standards please see https://www.kidsguardian.nsw.gov.au/child-safe-organisations/become-a-child-safe-organisation/child-safe-standards